

中外合作办学项目最新一届毕业生录取情况统计表

序号	学院	专业	班级	姓名	录取院校名称	专业
1	国际教育学院	会展经济与管理（中外合作办学）	H20-1	张琦悦	悉尼国际管理学院	会展管理
2	国际教育学院	会展经济与管理（中外合作办学）	H20-1	杨颜菲	蒙纳士大学（马来西亚校区）	国际商务
3	国际教育学院	会展经济与管理（中外合作办学）	H20-2	谢紫微	东北石油大学	教育学
4	国际教育学院	会展经济与管理（中外合作办学）	H20-2	邓紫晴	蒙纳士大学（马来西亚校区）	国际商务



LETTER OF OFFER



International College of Management, Sydney
151 Darley Road
Manly
NSW 2095
Australia

24-Nov-23

Dear Qi Yue Zhang

Thank you for your application.

On behalf of the International College of Management, Sydney (ICMS), Aspire Institute, Aspire English and the International Sport College of Australia, I am pleased to offer you admission into the following courses:

Components of Your Offer

Preliminary Course 1: Cambridge English B2 First with Aspire English

Principal Course: Master of Event Management with International College of Management Sydney

I look forward to welcoming you to the Institution soon.

Yours sincerely,



Stuart Wiggins

Pro Vice Chancellor Employability & Registrar
International College of Management, Sydney (ICMS)
Aspire Institute, Aspire English, and International Sport College of Australia (ISCA)

Your Offer

Preliminary Course 1:

Course Details	
Your Student ID	4028233
Course Name	Cambridge English B2 First
Course CRICOS Code	107226D
Course Location	151 Darley road, Manly, NSW, 2095, AUS
Mode of study	On-Campus
Provider Name	Aspire English
Provider CRICOS Code	01484M
Commencement Date	05-Jul-2024
Expected Completion Date	13-Sep-2024
Expected Course Duration	10 Week(s) On-Campus
Estimated Total Course Cost*	AUD\$ 5,250

* Fees are expressed in Australian Dollars (AUD\$). Fees are payable prior to each study period. Fees are reviewed annually and may be varied during the period of study.

Conditions of Offer

Your offer for the Cambridge English B2 First is conditional on:

1	Academic Transcript	● Pending
2	Certified Degree Completion Certificate	● Pending

Principal Course:

Course Details	
Student ID	4028233
Course Name	Master of Event Management
Course CRICOS Code	097379G
Course Location	151 Darley road, Manly, NSW, 2095, AUS
Mode of study	On-Campus
Provider Name	International College of Management Sydney
Provider CRICOS Code	01484M
Commencement Date	14-Oct-2024
Expected Completion Date	27-Nov-2026
Expected Course Duration ¹	7 Trimester(s) 2.3 Year(s) On-Campus
Course Completion Requirements ²	64 Credit Points comprised of 12 Academic Subjects plus 2 Work Integrated Learning Subjects with a minimum of 600 hours of professional placement
Estimated Total Tuition Cost*	AUD\$ 49,200

¹ Expected Course Duration is based on a full-time load, and accounts for credit exemptions given.

² A typical postgraduate full-time study load is 32 credit points per year.

* Fees are expressed in Australian Dollars (AUD\$). Fees are payable prior to each study period. Fees are reviewed annually and may be varied during the period of study.

Conditions of Offer

Your offer for the Master of Event Management is conditional on:

1	Successful completion of the Cambridge English B2 First by the 13-Sep-2024
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Fees Payable Upon Acceptance of Offer

In order to proceed with accepting this offer the following fees are payable:

B2 Fee	AUD\$ 5,250
B2 Book Fee	AUD\$ 70.35
Tuition Prepayment Fee	AUD\$ 12,300
Overseas Student Health Cover – Singles Quote (optional) (Allianz Global Assistance Premiums are revised annually and subject to change)	AUD\$ 1,839
Total Payable (including OSHC)	AUD\$ 19,459.35

* See Payment of Fees information page for details on making payments.

Following the Prepayment of your Tuition Fees above, before your arrival you are required to pay 1st Trimester Tuition Fees in full, if applicable. After that, you are not required to pay the remaining tuition fees for the Course more than two (2) weeks before the start of the 2nd Trimester of study.

For new students, the full amount per the Letter of Offer is due no later than one (1) month prior to the commencement of orientation week. If full payment is not received by the due date, a late fee of \$250 may be charged. In addition, students may have their access to the Institution's IT system removed or may be prevented from attending any classes until such time that the outstanding fees are received in full by ICMS.

You are required to keep copies of receipts of any payments of tuition fees or non-tuition fees you made to ICMS.

You may choose to pay more than 50% of your tuition fees before the course commences.



Important

The quoted tuition fees are estimates based on a standard full-time study load and are subject to change. Your tuition fees will increase annually throughout the duration of your course. Any variation to the course deposit fee and the tuition fee per study period will need to be paid in full by census date of your first term. All fees quoted in Australian Dollars (AUD\$).

Please refer to the important date's section of the website for term dates and payment periods. <https://www.icms.edu.au/important-dates>

Non-Tuition Fees

The following costs may be associated with your course and are paid to the Institution.

Late payment of tuition fees	AUD\$250	If full payment is not received by the due date, a late fee of \$250 may be charged
Responsible Service of Alcohol (RSA)	AUD\$120	Hospitality students: RSA externally.
Service Uniform	AUD\$315	Hospitality students: may need to buy uniform.

Please note textbooks and other course materials and resources may be an additional cost associated with your course, payable by you to the relevant supplier.

Student Accommodation

ICMS students have exclusive access to a range of convenient and fully furnished accommodation options in one of Sydney's most desirable neighbourhoods.

Fully catered on-campus options include:

- Moran House, Manly's iconic sandstone "castle on the hill"
- Kelly House, largest accommodation with spectacular views

Self-catered off-campus accommodation options include:

- Claremount Beach House, in the heart of Manly village
- Wanganella House, in a quiet leafy suburb nearby

Please refer to our website for accommodation rates and booking:

www.icms.edu.au/accommodation

Unique Student Identifier (USI)

The USI is a Government initiative that came into effect from 2021 for Higher Education. It is the sole identifier for a student's education journey, and it links to an online account which contains all of your study records you have completed in Australia.

From January 2023 onwards, all students need to have a USI in order to receive their degree or award.

To create or retrieve your USI please visit usi.gov.au/students/get-a-usi



How to Accept Your Offer

In order to accept your offer, you need to do the following:

Step 1

Supply any documentation required, as stated in the *Conditions of Offer* section/s, above.

Step 2

Complete and submit the following:

- Signed *Acceptance of Offer & Written Agreement*, below
- *Genuine Temporary Entrant (GTE) / Genuine Student (GS) Assessment*
[GTE Assessment form](#)
- *Confirmation of Enrolment (COE) Request Form*
<https://fs9.formsite.com/wE0CkV/vmqbcuoxjy/index.html>
- *Overseas Student Health Cover Information – please read to activate your policy*
[OSHC Guide](#)

Step 3

Submit payment of the amount stated in the *Fees Payable Upon Acceptance of Offer* section of this document.

Step 4

We will perform a GTE assessment. Upon successful assessment you will be issued an *Electronic Confirmation of Enrolment (COE)*

ICMS



Acceptance of Offer & Written Agreement

Name:

Qi Yue Zhang

Student ID:

4028233

By signing this **Acceptance of Offer and Written Agreement**:

1. I Accept the offer of enrolment into the following courses:
 - Cambridge English B2 First, course CRICOS code: 107226D
 - Master of Event Management, course CRICOS code: 097379G
 - at the Aspire Institute and/or the International College of Management, Sydney (ICMS) CRICOS Provider Code 01484M.
2. I understand that the Commencement Date of my course is 05-Jul-2024.
3. I acknowledge that in order to accept this offer, a payment totalling AUD\$ 19459.35 is required.
4. I understand that tuition fees quoted are based on the current tuition fee rates and that fees are subject to change on an annual basis. The fees that are payable in future years will be those that have been approved for that calendar year and may be different to those listed in the offer letter. The offer letter lists the indicative total course cost and the deposit fee payable when the offer is accepted.
5. I have read and accepted the following:
 - a. Course content
 - b. Duration of the course I have applied for
 - c. The qualification
 - d. The mode of study offered

6. I understand the total requirements of the Course are no more or less than that which is outlined in this Offer. I do however acknowledge that course materials and subject requirements may vary.
7. I acknowledge that as part of the admission process, I must meet the academic and English Language requirements set by the Institution and the Genuine Temporary Entrant (GTE) and Genuine Student (GS) criteria set by the Department of Home Affairs (DHA). For information about the GTE and GS criteria please visit: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-temporary-entrant>
8. I will attend and promptly register my details for Orientation in person or online: www.icms.edu.au/future-students/orientation/
9. I understand that while in Australia and studying at the Institution, I must notify the Institution of my contact details including:
 - a. Current residential and postal address, contact phone/mobile number (if any), and email address (if any) within 7 days of my arrival in Australia.
 - b. For students under 18 years of age, this includes the contact details of your parent(s), legal guardian, or any approved adult responsible for your welfare. [Under 18 form for International Students](#)
 - c. Who to contact in the emergency situations within 7 days of arrival in Australia.
 - d. Any changes to those details within 7 days of the change.
10. I understand that the Institution reserves the right to withdraw an offer, or cancel my enrolment, if the information provided with my application is incomplete, inaccurate, fraudulent or misleading.
11. I have read and accepted the conditions outlined in the following documents.
 - a. Letter of Offer
 - b. Refund of Fees Policy – International Students
 - c. Policies and Procedures <https://policies.icms.edu.au>
 - d. Terms & Conditions of Enrolment
12. I agree that information is collected on this form and during my enrolment in order to meet the Institution's obligations under the Education Services for Overseas Students Act 2000 and the National Code of Practice for Providers of Education and Training to Overseas Students 2018 and to ensure compliance with the conditions of my visa and obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2019 and the National Code of Practice for Providers of Education and Training to Overseas Students 2018. Information collected on this form and during my enrolment may be disclosed, in certain circumstances, by the Institution, to the Commonwealth including the Tuition Protection Service or state agencies, in accordance with the Privacy Act 1988. In other instances, information collected on this form or during my enrolment cannot be disclosed without my consent where authorised or required by law.
13. I agree to abide by the [Student Code of Conduct](#) and utilise the Complaints and Appeals Policy to resolve any grievance or dispute I may have. This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect my rights as a student to act under the Australian Consumer Law if the Australian Consumer Law applies.
14. I agree that accepting this offer also means accepting any advanced standing that has been granted (if applicable) and detailed in the offer, unless I advise the

ICMS



Institution that I do not wish to accept the advanced standing by emailing admissions@icms.edu.au before accepting this offer.

15. I understand I am responsible for keeping a copy of the written agreement and receipts of any payments of tuition fees or non-tuition fees.



Sign Here:

Student Name (or guardian if under 18):

Student Signature (or guardian if under 18):

Date (dd/mm/yyyy):

Stuart Wiggins

Pro Vice Chancellor Employability & Registrar



Date: 24-Nov-23

Confirmation of Enrolment Request form

Please complete this form once all the conditions of offer have been met. This form **MUST** be completed if you are accepting an Offer(s).

<https://fs9.formsite.com/wE0CkV/vmqbcuoxiy/index.html>

Payment Methods

Students may use the following methods to pay their tuition fees:



Flywire

Make payment via “Flywire” at <http://www.flywire.com/pay/icms>

Paying tuition with Flywire is safe, fast, and convenient. Follow the simple steps below to submit your payment:

1. Get Started

Go to <http://www.flywire.com/pay/icms>. From the dropdown menu, select ICMS, then enter your payment amount and country of origin.

2. Select Payment Method

Review the payment options provided and select your preferred method. Options may include bank transfer, debit/credit card in your home currency, electronic payment, or other local options.

3. Enter Your Information

Create your account, then enter some basic information to initiate your payment. This will be included with your payment for easy identification by ICMS.

4. Make Your Payment

Follow the instructions provided to send funds to Flywire via your selected method.

Bank Transfers: Follow the instructions provided to send your funds. Depending on your bank, payment may be made online, in person, or over the phone.

Debit/Credit Card: Enter your card details online to complete your payment in your home currency.

Note: Additional local payment options may be available depending on your country of origin.

5. Track and Confirm

Track your payment by logging into your Flywire account at any time. Receive text and email status updates each step of the way, including a confirmation when your payment has been delivered.



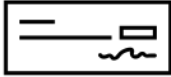
Bank / telegraphic Transfer (TT)

For telegraphic or electronic transfers, payments should be made to the accounts below. All bank surcharges are payable by students, therefore when transferring from an overseas bank account, please add the associated bank fees to the amount you transfer.

Bank	ANZ Banking Group Limited
BSB Number	012 – 330
Swift Code	ANZBAU3M
Address	59 The Corso Manly NSW Australia 2095
Account Number	836 109 532

Students **MUST** include their: **Student Number** and **Name** as their reference with the funds transfer, and email a copy of the payment transaction to finance@icms.edu.au

If fees are to be paid by another person on your behalf, please make sure that the same reference above is provided. The institution reserves the right to refuse acceptance of funds if student identification is not provided.

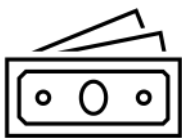


Cheque or Bank Draft

Payment by bank draft, bank cheque or cheque should be made payable to the: *'International College of Management, Sydney'* and sent to the following address:

International College of Management, Sydney
Attn: Accounts Receivable
151 Darley Road
Manly 2095
NSW
Australia

Please ensure when sending payments by cheque to ICMS, that you include your full name and student number on the back of the cheque or draft so that the payment can be identified.



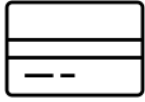
Cash

Cash payment can be made at any ANZ Bank in Australia.

Bank	ANZ Banking Group Limited
BSB Number	012 – 330
Account Number	836 109 532

Students **MUST** include their: **Student Number** and **Name** as the reference with the funds transfer

If fees are to be paid by another person on your behalf, please make sure that the same reference above is provided. The institution reserves the right to refuse acceptance of funds if student identification is not provided.



Credit Card

For payments by Credit card,

please contact the ICMS Finance Department per the contact details below:

Phone	+61 2 9466 1190
Email	finance@icms.edu.au



Refund of Fees Policy

1. Purpose

The purpose of this policy is to provide international students at the Institution with a clear understanding of the conditions under which they may be eligible for a refund of their tuition and non-tuition fees.

2. Scope

This policy applies to all international students.

3. Definitions

Deferral or defer refers to commencing students who have received an offer of admission but wish to delay their course commencement date at the Institution. All deferral requests must be made in accordance with the Deferral Procedures.

References to **fees** contained in this policy relate to both tuition and non-tuition fees, with the exception of fees for residential accommodation which are outlined in the Residential Fees Policy.

Withdraw or withdrawal means the formal process undertaken by students who wish to withdraw entirely from their studies and discontinue their enrolment at the Institution or withdraw from enrolled subject(s) after they have signed the offer of acceptance or have commenced their study (on or after the course commencement date). A student must withdraw in accordance with the Withdrawal Procedures.

Packaged courses means students undertake two or more courses on one student visa where there is clear progression from one course to another (e.g. ELICOS to Diploma).

Principal course means the final course of study covered by the student's visa.

4. Policy statements

4.1 Refunds may be considered for international students who withdraw from their course in accordance with the Withdrawal Procedures, or who are unable to continue their studies due to compelling or compassionate circumstances beyond their control.

4.2 Refund eligibility and amounts are outlined in Table 1. Notwithstanding Table 1, students remain liable for any other outstanding debts owed to the Institution. Outstanding debts will be deducted from the overall refund amount if not paid prior to the refund being processed.

4.3 Notwithstanding the provisions outlined in Table 1, refunds are paid to any student who has submitted fraudulent documentation at any point during their application or period of enrolment.

4.4 Notwithstanding the provisions outlined in Table 1, if an international student is unable to continue their studies due to compelling or compassionate circumstances beyond their control, making it impracticable for them to complete the requirements of a subject or a course, they may be considered for a refund subject to the conditions outlined in this policy. Students are required to provide documentary evidence in support of their refund request. Extenuating circumstances include but are not limited to:

1. serious health issues;
2. death of the student or a close family member (parent, sibling, spouse or child); or
3. major political, civil or natural disaster in the home country causing prolonged absence.

4.5 Notwithstanding any refund amounts paid in accordance with the provisions outlined Table 1, students are not eligible for a refund for payments relating to Overseas Student Health Cover (OSHC).

TABLE 1 Refund conditions for international students

The following refund conditions apply to international students. Conditions vary depending on the stage of application or enrolment in a course as prescribed below.

Stage of enrolment	Refund amount	Conditions
a. Commencing or continuing students who withdraw from the course prior to the course commencement date*	100% refund of fees paid minus \$750 administration fee	
b. Commencing or continuing students who withdraw from the course prior to 5pm on Friday of Week 2*	70% refund of fees paid minus \$750 administration fee	
c. Commencing or continuing students who withdraw from the course after 5pm on Friday of Week 2*	0% refund of fees paid	
d. Students enrolled in a packaged course who have not completed six months of their principal course of study (see also the Transfer Between Providers Policy).	0% refund of fees paid	

<p>e. Commencing students who defer their course commencement date in accordance with the Deferral Procedures</p>	<p>100% of fees paid carried forward and credited towards the student's new study period.</p>	<p>Students are liable for any fee increases caused by the deferral.</p>
<p>f. Commencing students whose visa application has been refused by the Department of Home Affairs and the refusal was a reason for failure to commence the course.</p>	<p>100% refund of fees paid minus the lesser of the following amounts: \$500</p> <p>Or</p> <p>5% of the amount of course fees received by the provider in respect of the student before the default day.</p>	<p>Refunds for visa applications refused on or after the course commencement date are considered on a case-by-case basis at the discretion of the Institution.</p> <p>A refund request must be submitted by completing the online form within 14 days of the date of the Department of Home Affairs (DHA) visa rejection notice. The refund request must be supported by documentary evidence from the DHA. No refund is available for visa applications that are rejected on the basis of fraudulent documents by the student.</p>
<p>g. A student who has had their enrolment suspended or cancelled by the Institution in accordance with the <i>Suspension and Cancellation Procedures</i>.</p>	<p>0% refund of fees paid</p>	
<p>h. A student with an ongoing allegation of misconduct (general or academic) or found to be in breach of any the Institution's policies from a previous study period will be eligible for a full refund of fees paid for future study period(s) if the outcome of the investigation is proven after the commencement of the consecutive study period.</p>	<p>0% refund of fees paid for study period in which the allegation occurred. 100% refund of fees paid for future study periods that have been prepaid if the outcome of the investigation is proven after the course commencement date of the consecutive study period.</p>	

<p>i. Commencing or continuing students who are unable to continue their studies due to compelling or compassionate circumstances beyond their control, making it impracticable for them to complete the requirements of a subject or a course.</p>	<p>At the Institution's discretion</p>	<p>Students are required to provide documentary evidence.</p>
<p>j. A commencing student who receives approval from the DHA to change their visa status to a permanent visa (non-humanitarian sub-class) prior to 5pm on Friday of Week 3</p>	<p>A refund for either the difference in the domestic and international fees amounts OR 100% refund of fees paid if the student has been approved for a FEE-HELP/HECS-HELP loan.</p>	
<p>Overseas Student Health Cover (OSHC) payments</p>	<p>0% refund</p>	

*** Not applicable to students enrolled in packaged courses.**

5. Tuition Protection

5.1 The Institution has arrangements in place to protect the tuition fees of international students in the event that the Institution is unable to deliver the course for which the student has enrolled.

5.2 The Tuition Protection Service (TPS) provides assistance and support to international students on student visas. The TPS is an initiative of the Australian Government to assist students whose education providers are unable to fully deliver their course of study. The TPS is a placement, refund and loan re-credit service for eligible students who are affected by a provider closing or ceasing to deliver a course. The TPS provides information and assistance to ensure that students are able to either:

- complete their studies in another course or with another education provider; or
- receive a refund of unspent tuition fees

5.3 In the unlikely event that the Institution is unable to deliver a course the student has paid for and does not meet their obligations to either offer an alternative course that the student accepts or pay a refund of unspent prepaid tuition fees (this is called a provider's 'default obligations'), the TPS will assist the student in finding an alternative course or to get a refund if a suitable alternative is not found.

5.4 The TPS can be contacted at: administrator@tps.gov.au or phone 1300 980 434. For more information on the TPS please refer to <https://tps.gov.au/Home>

6. Refund process

6.1 Refund requests must be submitted by completing the online [form](#). The refund request will only be considered once the online form has been satisfactorily completed and any relevant documentary evidence (if applicable) submitted.

6.2 For students whose visa has been refused by the Department of Home Affairs (DHA), a refund request must be submitted by completing the [online form](#) **within 14 days** of the date of the DHA visa rejection notice. The refund request must be supported by documentary evidence from the DHA.

6.3 Refunds may take up to 28 days to be processed from the date the form and documentary evidence (if applicable) has been received by the Institution.

6.4 Refund payments are only made to the student, or a specified person, as nominated by the student in their written agreement.

6.5 The Institution retains records of all receipts of payments made by students under the written agreement for at least two years after the person ceases to be an accepted student.

7. Complaints and appeals

7.1 If a student is dissatisfied with a decision, they may lodge a complaint in accordance with the *Complaints and Appeals Policy* and *Complaints and Appeals Procedures*.

7.2 Students have the right to make a complaint about any aspect of the Institution's services or to raise a grievance about a member of the Institution's community. Students can be assured that complaints processes are fair, equitable and dealt with promptly.

7.3 The Institution manages complaints in accordance with its *Complaints and Appeals Policy* and *Complaints and Appeals Procedures*, which provide further details on the following key processes:

Step 1: Students are encouraged to informally resolve a grievance where it is appropriate and reasonable to do so.

Step 2: Where a matter cannot be informally resolved, or if a student is dissatisfied with the outcome, the student may lodge a complaint. The complaint will be investigated and an outcome determined within a specified time period.

Step 3: Where a student is not satisfied with the outcome of the complaint the student may lodge an appeal. The appeal will be investigated, considered by an Appeals Committee and an outcome determined within a specified time period. This is the final internal avenue for appeal.

Step 4: Where a student is still not satisfied, they may submit a complaint or appeal with an external body or agency. Full details and timelines are provided in the *Complaints and Appeals Procedures*.

8. Roles and responsibilities

8.1 The Vice President (Finance) is the responsible officer of this policy.

8.2 Executive Management Group (EMG) has overall responsibility for implementation of the policy in liaison with the Vice President (Finance).

Terms and Conditions of Enrolment

Students must read, understand and comply with the following requirements for the duration of their studies at the Institution:

General Conditions

1. Abide by the rules, policies and procedures of the Institution as detailed in the Institution's handbook.
2. Acknowledge that policies and fees will be reviewed and amended regularly.
3. It is a student's responsibility for completing all requirements associated with admission, enrolment, assessment and academic progression in compliance with relevant policies and procedures.
4. Understand that the main form of communication between the Institution and a student will be electronic, via email, and a student will regularly check his/her Institutional email account. Notices sent to a student's Institutional email account or by SMS will be deemed to have been received by the student at the time sent by the Institution.
5. Abide by the Student Code of Conduct.
6. Comply with any applicable Australian Government legislation.

Study Management

1. Attend all timetabled classes and examinations while a student remains enrolled at the Institution.
2. Comply with the rules of the course of study.
3. The Institution is not obliged to offer a particular course or subject in a given study period and may alter staffing, location or content arrangements.
4. It is a student's responsibility to enrol by census date in each study period.
5. For normal fulltime enrolment, students are expected to enrol in the maximum allowable credit points per study period. Students may only apply to increase the number of subjects or load (also known as overload), according to the Change of Study Load Procedures.

Fees

1. Pay any applicable fees and charges as required by the Institution on or before the specified due dates.
2. After census date, a financial liability will be incurred for any course which a student is enrolled.
3. Be familiar with the refund policies of the Institution detailed in the Acceptance of Offer and written agreement.

Changes to Enrolment

1. The Institution reserves the right to cancel or suspend a student's enrolment, according to the Suspension and Cancellation Procedures, including (but not limited to) on the basis of:
 - 1.1 An offer is made after submission of incomplete, inaccurate, fraudulent or misleading information supplied by the applicant, agent, delegated authority or certifying authority (Admissions Policy);
 - 1.2 Breach the Terms and Conditions of Enrolment, including (but not limited to) failure to pay tuition or other fees to the Institution.
 - 1.3 Misbehaviour by the student (General Misconduct Policy, Student Code of Conduct and General Misconduct Procedures);
 - 1.4 A breach of course progress or attendance requirements (Academic Progression Policy, ELICOS Course Progression and Attendance Policy – ELICOS and Foundation Programs);
 - 1.5 A breach of academic integrity (Academic Integrity Policy and Academic Integrity Procedures).
2. A student may apply to [defer their commencement](#) for a maximum of 12 months. Approval may be granted in limited circumstances for international students, according to the Deferral Procedures.
3. A student choosing to [withdraw from their course](#) of study before a study period commences or during a study period must advise the Institution in writing according to the Withdrawal Procedures and the applicable refund policy will apply.
4. After studies have commenced, a student must seek approval to *take a leave of absence*, not normally exceeding a total of 12 months. Approval may be granted in limited circumstances for international students, according to the Leave of Absence Procedures.
5. A student applying to [transfer to another course](#) within the Institution must satisfy the entry requirements of the new course, according to the Admissions Policy and the related Change of Course Procedures.
6. In limited circumstances a student may apply to the relevant Dean for approval to enrol in concurrent courses at the Institution.

International Students

1. International students must comply with their student visa provisions and the requirements of the Education Services for Overseas Students Act 2000 (ESOS Act) and associated National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code 2018) including:
 - 1.1 Maintain enrolment and meet course progression requirements, according to the Academic Progression Policy and ELICOS Course Progression Policy (and procedures); and attendance requirements for foundation and ELICOS students, according to the ELICOS and Foundation Attendance Policy (and procedures);
 - 1.2 Complete their course within the time specified on their Confirmation of Enrolment (COE), unless an extension has been granted according to the Extension of Course Duration Procedures;

- 1.3 Enrol in a fulltime load in each study period unless otherwise approved by the Institution, according to the Change of Study Load Procedures;
- 1.4 Notify the Institution within seven days of a change in contact details;
- 1.5 Hold overseas student health cover for the duration of their visa;
- 1.6 Students under 18 must maintain adequate accommodation, support and general welfare arrangements, according to the Under 18 Student Policy.
[Under 18 form for International students](#)
2. International students must be aware of their individual student visa conditions.
3. The circumstances the Institution will enrol an international student transferring to the Institution and releasing an international student from the Institution to another registered provider, prior to the completion of six months of study in their principal course are detailed within the Transfer between Providers Policy and Release Request Procedures.
4. The Institution is obliged to inform the relevant Government department when there is a change to an international student's enrolment, including students who do not commence their course on the expected commencement date, according to the Non-Commencement of Study Procedures.
5. In each enrolled study period, study at least one subject that is not by online learning unless a student is completing the last subject of their course.

Student or Provider Default

1. If the Institution ceases to teach a course, or if it closes entirely, international and domestic students are protected by the Australian Government's Tuition Protection Service (TPS).
2. An international student defaults in relation to a course at the Institution if:
 - 2.1 The course starts at the location on the agreed starting day, but the student does not start the course on that day (and has not previously withdrawn); or
 - 2.2 The student withdraws from the course at the location (either before or after the agreed starting day); or
 - 2.3 The Institution refuses to provide, or continue providing, the course to the student because of one or more of the following events:
 - the student failed to pay an amount he or she was liable to pay the Institution, directly or indirectly, in order to undertake the course;
 - The student breached a condition of his or her student visa;
 - Misbehaviour by the student.
3. In the case of student default, the applicable refund policy may apply.

General and Supplementary Information

Course Information

Further information including example subjects and content available
<https://www.icms.edu.au/courses>

Advanced Standing Policy

If you are seeking exemptions from specific subjects, please refer to the:
[Advanced Standing Policy](#)
[Advanced Standing Procedures](#)

Orientation Week (O-Week)

For information regarding Orientation Week (O-Week) please refer to
<https://www.icms.edu.au/future-students/orientation/>
More information on your ICMS life can also be found here: [Your Australian Adventure](#)

Deferral, Leave of Absence, Suspension or Withdrawal Procedures

For information regarding deferral or withdrawal from a course of study, please refer to the following Procedures:
[Deferral Procedures](#)
[Leave of Absence Procedures](#)
[Suspension or Cancellation Procedures](#)
[Withdrawal Procedures](#)

We look forward to welcoming you to our community soon!



16 April 2024

Miss YANG YANFEI
HU GUANG XIANG GAN LU YUAN, EAST DISTRICT
PANZHUIHUA
SICHUAN
CHINA 617000

Dear **YANFEI**

Monash ID No: 35365943 (Please quote in all correspondence)

Date of Birth: 23/04/2002

Conditional Offer For Semester Two 2024

CONDITIONAL LETTER OF OFFER

Monash University Malaysia ("the University") is pleased to offer you a conditional offer to study the **Master of International Business** course. The Full Offer will only be granted upon satisfaction of the following conditions:

- To submit a certified true copy of the official academic transcript, graduation certificate and bachelor degree certificate for the bachelor degree program. All documents submitted must be notarised by a notary public.
 - To meet the average score/CGPA as determined by the University.
 - To meet the minimum English language requirement of the the University and the Malaysian Government by achieving a satisfactorily entry score in English Language Proficiency Test results (IELTS/TOEFL/PTE)* with a validity period of 2 years from the date of completion of the English proficiency test to the date of course commencement. Please refer to <https://www.monash.edu.my/study/entry-requirements/english/tests> for more information.
- *Please note: Monash University Malaysia does not accept TOEFL iBT Special Home Edition, Cambridge Linguaskill General and Pearson Test of English (Academic) Online as satisfying the English entry requirement for any Monash course. You will therefore be required to provide a Monash approved English test to satisfy the English entry requirement as specified in your offer.

It is important that copies of your pending result(s) is/are submitted to us before the orientation week.

COURSE DETAILS

Course: **Master of International Business**
Course Code: **B6007**
Course Duration: **2 Year(s)**
Orientation Date: **15 to 19 July 2024**
Commencement Date: **22nd July, 2024**
Offer Lapse Date: **23rd April, 2024**
Mode of Study: **Full Time**

ACCEPTANCE OF OFFER:

To accept this Conditional Letter of Offer, please submit the following before the offer lapse date:

- Completed and duly signed Acceptance Form; and
- Payment of amount as outlined in Visa and Fee Statement.

If you have any enquiries about this Conditional Letter of Offer of admission to the University, please do not hesitate to contact the Admissions and Student Pass at (+603) 5514 6000 or send an email to mum.admissions@monash.edu.

We look forward to welcoming you to Monash Malaysia!

Yours sincerely,

Diana Chee

Diana Chee
Director, Marketing & Future Students
Monash University Malaysia

VISA AND FEE STATEMENT

APPLICATION OF STUDENT PASS (VISA)

Have you lodged an application for a Malaysian student pass before?

Yes	No
<p>You are required to opt for NON-DIRECT STUDENT PASS APPLICATION where the University will apply for your student pass.</p> <p>Fill out this form to start applying for your student pass. Refer to Table A for your fee details.</p>	<p>You are required to opt for DIRECT STUDENT PASS APPLICATION where you have to apply directly to <u>EMGS</u>.</p> <p>Read this <u>guide</u> prior to applying for your student pass. Refer to Table B for your fee details.</p>

You must submit your student pass application **as early as 4 months but no later than 2 months of your planned date of entry to Malaysia**. Please note that student pass processing timelines may vary and approval of student pass is at the discretion of the Immigration Department of Malaysia.

It is important for you to apply your student pass based on your eligibility above. Failure to do so will result in significant delay or rejection of your student pass application. Please reach out to the ISP Helpdesk if you have any queries regarding your student pass.

FEE DETAILS

TABLE A: FEE SCHEDULE FOR NON-DIRECT APPLICATION		TABLE B: FEE SCHEDULE FOR DIRECT APPLICATION	
DESCRIPTION	AMOUNT (RM)	DESCRIPTION	AMOUNT (RM)
Semester Basis		Semester Basis	
Tuition fee	22,800.00	Tuition fee	22,800.00
Amenities (Non Refundable Fee)	100.00	Amenities (Non Refundable Fee)	100.00
Others		Others	
Registration (Non Refundable Fee)	200.00	Registration (Non Refundable Fee)	200.00
Int. Student Pass Application Fee*	2,515.00	Int. Student Pass Application Fee**	884.00
Total	25,615.00	Total	23,984.00
Initial Fee Payable by the offer Lapse Date***	4,815.00	Initial Fee Payable by the offer Lapse Date***	3,184.00
Balance Fee to be paid by 26th July, 2024	20,800.00	Balance Fee to be paid by 26th July, 2024	20,800.00

NOTE:

* The International Student Pass Application Fee includes processing fee, student pass fee, visa fee, i-kad fee, medical screening fee and insurance premium fee. In the event of any increase in the International Student Pass Application Fee, the Student shall pay the increased sum upon notification by the University. Any refund of the International Student Pass Application Fee shall be subject to deduction of any processing fee incurred.

** The International Student Pass Application Fee only includes insurance premium fee. Note that you will be paying the processing fee, student pass fee, visa fee, i-kad fee and medical screening fee directly to Education Malaysia Global Service (EMGS) when applying for your student pass.

*** Initial Fee Payable = Tuition Fee (Partial) + Non Refundable Fees + International Student Pass Application Fee

GENERAL TERMS & CONDITIONS

1. ADMISSION:

You warrant that the information you have provided in your Application is true, complete and correct. If you provide false, incomplete or misleading information, either in your Application or at any time thereafter, Monash University Malaysia ("the University") reserves the right to withdraw this Offer and/or cancel your enrolment at any time.

The Malaysian Ministry of Education requires all students to complete the General Studies Subjects as prerequisites in order to be awarded a certificate, diploma, advanced diploma or degree (excluding postgraduate by coursework). Exemptions may be granted and will be reflected in the Web Enrolment System (WES) when you do the unit enrollment. For more details please visit www.monash.edu.my/mih/general-studies.

The inclusion in a publication on the details of a course and the acceptance into a course does not in any way create an obligation on the part of the University to teach in any given year, or to teach in the manner described. The University reserves the right to cancel, discontinue or vary courses at any time without notice.

If you have submitted your acceptance form with the initial payment within the given offer lapse date, and later decide to defer, the University will allow such deferment (subject to approval) for a maximum of 12 months from the original offered date. If the deferment period exceeds 12 months, you will be required to re-apply to the University for admission as a new student and in such circumstances, the University provides no warranty nor promise that a further offer would be granted.

International Student - Immigration Compliance

It is a strict requirement that as an International Student, your formal enrolment with the University is dependent upon the Malaysian Immigration authorities granting you electronic Visa Approval Letter (eVAL) prior to the commencement of the course. **You are not permitted to enter Malaysia in the absence of the issuance of your eVAL by the Immigration Department of Malaysia.** For international students with Conditional Offer status, you must obtain a Full Letter of Offer for the course you have applied before formal enrolment even if you have obtained an eVAL prior to obtaining a Full Letter of Offer.

You must submit your student pass application **as early as 4 months but no later than 2 months of your planned date of entry to Malaysia.** Please note that student pass processing timelines may vary and approval of student pass is at the sole discretion of the Immigration Department of Malaysia.

For non-direct applications, the University will commence processing your student pass application to EMGS only upon receipt of the initial fee payment.

Important: Admission information for International Students, i.e. on the Student Pass Application and Malaysian Immigration Regulations are available at <https://www.monash.edu.my/student-services/international-students/student-pass>.

2. SPECIFIC COURSE CONDITIONS:

SCHOOL OF ENGINEERING

Bachelor degree (Honours)

Please note that your field of specialisation will only be determined, confirmed and made known upon completion of the first year where students will be subject to the branch selection process based on their academic results to determine their specialisation for the second year enrolment.

JEFFREY CHEAH SCHOOL OF MEDICINE AND HEALTH SCIENCES

Bachelor of Medical Science and Doctor of Medicine

It is ordinarily a requirement of medical councils that a person completes an internship year of residence in a hospital to be entitled to practice as a doctor.

The offer of a place in the University's medical course does not guarantee any period of internship for any length of time at any hospital or medical facility in Australia or in Malaysia. International graduates (i.e. non-Malaysian citizens) are not eligible to work in Malaysia. Although the programme is accredited in Australia, it is expected that few graduates would be able to secure a place for work in Australia in the future. It is important that you explore your work opportunities before accepting this Offer.

This Offer has been made based on you meeting the University's entry requirements only. Each country imposes its own rules and regulations regarding the practice of medicine, which may change from time to time. Before accepting this Offer, you should ensure that both you and the course meet any requirements imposed by the medical council in any country in which you intend to practice medicine, for example, academic qualifications to study a medical course, conditions of internship, and licensing requirements to practice medicine. It is also your responsibility to keep abreast of any changes to the requirements imposed by the medical council in any country in which you intend to practice medicine as they may impact your ability to practice medicine in that country.

All students will be required to provide a medical report prepared by a registered medical practitioner (including Chest X-Ray) prior to entry. The Medical Examination Form is available at <http://www.monash.edu.my/study/apply/accept/>.

SCHOOL OF PHARMACY

Bachelor of Pharmacy (Honours)

The offer of a place in the University's pharmacy course does not guarantee any period of internship for any length of time at any hospital or medical facility in Australia or Malaysia. International graduates (i.e. Non-Malaysian citizens) will not be able to register with the Pharmacy Board of Malaysia or work in Malaysia. Although our program is accredited in Australia by the Australian Pharmacy Council, it does not provide a pathway for approval as a registrable qualification by the Pharmacy Board of Australia. It is important that you explore your work opportunities before accepting this offer.

3. ACADEMIC DOCUMENTS:

Original or certified copies of your supporting academic documents must be provided to the University upon request. This may occur during the orientation week, course enrolment or at any time following the commencement of the course. In the event that any documents presented in support of your application are found to be fraudulent, altered in any way or fail to meet the academic and English entry requirements, the University reserves the right to withdraw this Offer and/or cancel your enrolment at any time.

All students who apply to the University must disclose their complete academic history and provide academic documentation for all qualifications previously undertaken. If where you have failed to disclose your full academic history, the University reserves the right to withdraw this Offer and cancel your enrolment at any time.

4. TUITION FEE:

The semester tuition fee quoted in the Letter of Offer is only applicable for year 2024. The University reserves the right to adjust the annual tuition fee in later years. Any adjustments to the annual tuition fee shall be applied on the first day of January, each calendar year. Published tuition fee are based on a standard full-time load (four 6-point units per semester; eight 6-point units per year). Where a non-standard load is taken, a pro-rated fee will be applied resulting in a fee lower or higher than the published fee. Please refer to the Prospectus available at <https://www.monash.edu.my/study/why/brochures>.

5. PAYMENT IN FOREIGN CURRENCIES:

Payment by way of foreign currencies shall be based on the prevailing University counter exchange rates at the date of receipt of the payment. Bank drafts or cheques are to be issued and made payable to "**Monash University Malaysia Sdn Bhd**". Payment by way of cash shall be paid to the authorised person(s) at the Financial Services Cashier situated at Building 2, Level 1. To know more about how to pay your fee, please visit <https://www.monash.edu.my/study/apply/application-form/fee-payment-methods>.



东北石油大学

NORTHEAST PETROLEUM UNIVERSITY



No. 0670

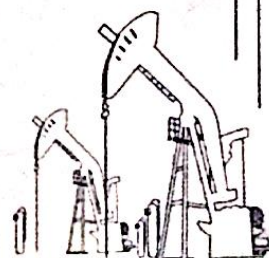
研究生录取通知书

谢紫微 同学：

祝贺你被录取为我校 **教育学** 专业
 2024级硕士研究生，录取学习方式 **全日制**，学号：248002200670。
 请持此通知书来校报到。

校长：

黄宝丽



15 July 2024

MISS DENG ZIQING
PINGZHOUANSANSHAN JIYE GARDEN, GUICHENG STREET, NANHAI DISTRICT, FOSHAN
FOSHAN
GUANGDONG
CHINA 528253

Dear **ZIQING**

Monash ID No: 35448504 (Please quote in all correspondence)

Date of Birth: 01/05/2003

Conditional Offer For Semester One 2025

CONDITIONAL LETTER OF OFFER

Monash University Malaysia ("the University") is pleased to offer you a conditional offer to study the **Master of International Business** course. The Full Offer will only be granted upon satisfaction of the following conditions:

- To submit a certified true copy of the official academic transcript, graduation certificate and bachelor degree certificate for the bachelor degree program. All documents submitted must be notarised by a notary public.
- To meet the average score/CGPA as determined by the University.
- To meet the minimum English language requirement of the the University and the Malaysian Government by achieving a satisfactorily entry score in English Language Proficiency Test results (IELTS/TOEFL/PTE)* with a validity period of 2 years from the date of completion of the English proficiency test to the date of course commencement.

Please refer to <https://www.monash.edu.my/study/entry-requirements/english/tests> for more information.

*Please note: Monash University Malaysia does not accept TOEFL iBT Special Home Edition, Cambridge Linguaskill General and Pearson Test of English (Academic) Online as satisfying the English entry requirement for any Monash course. You will therefore be required to provide a Monash approved English test to satisfy the English entry requirement as specified in your offer.

It is important that copies of your pending result(s) is/are submitted to us before the orientation week.

COURSE DETAILS

Course: Master of International Business
Course Code: B6007
Course Duration: 2 Year(s)
Orientation Date: 24 to 28 Feb 2025
Commencement Date: 3rd March, 2025
Offer Lapse Date: 15th August, 2024
Mode of Study: Full Time

ACCEPTANCE OF OFFER:

To accept this Conditional Letter of Offer, please submit the following before the offer lapse date:

- Completed and duly signed Acceptance Form; and
- Payment of amount as outlined in Visa and Fee Statement.

If you have any enquiries about this Conditional Letter of Offer of admission to the University, please do not hesitate to contact the Admissions and Student Pass at (+603) 5514 6000 or send an email to mum.admissions@monash.edu.

We look forward to welcoming you to Monash Malaysia!

Yours sincerely,

Diana Chee

Diana Chee
Director, Marketing & Future Students
Monash University Malaysia

VISA AND FEE STATEMENT

APPLICATION OF STUDENT PASS (VISA)

Have you lodged an application for a Malaysian student pass before?

Yes	No
<p>You are required to opt for NON-DIRECT STUDENT PASS APPLICATION where the University will apply for your student pass.</p> <p>Fill out this form to start applying for your student pass. Refer to Table A for your fee details.</p>	<p>You are required to opt for DIRECT STUDENT PASS APPLICATION where you have to apply directly to <u>EMGS</u>.</p> <p>Read this <u>guide</u> prior to applying for your student pass. Refer to Table B for your fee details.</p>

You must submit your student pass application **as early as 4 months but no later than 2 months of your planned date of entry to Malaysia**. Please note that student pass processing timelines may vary and approval of student pass is at the discretion of the Immigration Department of Malaysia.

It is important for you to apply your student pass based on your eligibility above. Failure to do so will result in significant delay or rejection of your student pass application. Please reach out to the ISP Helpdesk if you have any queries regarding your student pass.

FEE DETAILS

TABLE A: FEE SCHEDULE FOR NON-DIRECT APPLICATION		TABLE B: FEE SCHEDULE FOR DIRECT APPLICATION	
DESCRIPTION	AMOUNT (RM)	DESCRIPTION	AMOUNT (RM)
Semester Basis		Semester Basis	
Tuition fee [^]	22,800.00	Tuition fee [^]	22,800.00
Amenities (Non Refundable Fee)	100.00	Amenities (Non Refundable Fee)	100.00
Others		Others	
Registration (Non Refundable Fee)	200.00	Registration (Non Refundable Fee)	200.00
Int. Student Pass Application Fee*	2,515.00	Int. Student Pass Application Fee**	884.00
Total	25,615.00	Total	23,984.00
Initial Fee Payable by the offer Lapse Date***	4,815.00	Initial Fee Payable by the offer Lapse Date***	3,184.00
Balance Fee to be paid by 7th March, 2025	20,800.00	Balance Fee to be paid by 7th March, 2025	20,800.00

NOTE:

* The International Student Pass Application Fee includes processing fee, student pass fee, visa fee, i-kad fee, medical screening fee and insurance premium fee. In the event of any increase in the International Student Pass Application Fee, the Student shall pay the increased sum upon notification by the University. Any refund of the International Student Pass Application Fee shall be subject to deduction of any processing fee incurred.

** The International Student Pass Application Fee only includes insurance premium fee. Note that you will be paying the processing fee, student pass fee, visa fee, i-kad fee and medical screening fee directly to Education Malaysia Global Service (EMGS) when applying for your student pass.

*** Initial Fee Payable = Tuition Fee (Partial) + Non Refundable Fees + International Student Pass Application Fee

[^] The semester tuition fee quoted is only applicable to a course commencing in 2024. Students are advised to check www.monash.edu.my for the fees and costs which may be incurred in 2025. All fees are subject to an annual revision.

GENERAL TERMS & CONDITIONS

1. ADMISSION:

You warrant that the information you have provided in your Application is true, complete and correct. If you provide false, incomplete or misleading information, either in your Application or at any time thereafter, Monash University Malaysia ("the University") reserves the right to withdraw this Offer and/or cancel your enrolment at any time.

The Malaysian Ministry of Education requires all students to complete the General Studies Subjects as prerequisites in order to be awarded a certificate, diploma, advanced diploma or degree (excluding postgraduate by coursework). Exemptions may be granted and will be reflected in the Web Enrolment System (WES) when you do the unit enrollment. For more details please visit www.monash.edu.my/mih/general-studies.

The inclusion in a publication on the details of a course and the acceptance into a course does not in any way create an obligation on the part of the University to teach in any given year, or to teach in the manner described. The University reserves the right to cancel, discontinue or vary courses at any time without notice.

If you have submitted your acceptance form with the initial payment within the given offer lapse date, and later decide to defer, the University will allow such deferment (subject to approval) for a maximum of 12 months from the original offered date. If the deferment period exceeds 12 months, you will be required to re-apply to the University for admission as a new student and in such circumstances, the University provides no warranty nor promise that a further offer would be granted.

International Student - Immigration Compliance

It is a strict requirement that as an International Student, your formal enrolment with the University is dependent upon the Malaysian Immigration authorities granting you electronic Visa Approval Letter (eVAL) prior to the commencement of the course. **You are not permitted to enter Malaysia in the absence of the issuance of your eVAL by the Immigration Department of Malaysia.** For international students with Conditional Offer status, you must obtain a Full Letter of Offer for the course you have applied before formal enrolment even if you have obtained an eVAL prior to obtaining a Full Letter of Offer.

You must submit your student pass application **as early as 4 months but no later than 2 months of your planned date of entry to Malaysia.** Please note that student pass processing timelines may vary and approval of student pass is at the sole discretion of the Immigration Department of Malaysia.

For non-direct applications, the University will commence processing your student pass application to EMGS only upon receipt of the initial fee payment.

Important: Admission information for International Students, i.e. on the Student Pass Application and Malaysian Immigration Regulations are available at <https://www.monash.edu.my/student-services/international-students/student-pass>.

2. SPECIFIC COURSE CONDITIONS:

SCHOOL OF ENGINEERING

Bachelor degree (Honours)

Please note that your field of specialisation will only be determined, confirmed and made known upon completion of the first year where students will be subject to the branch selection process based on their academic results to determine their specialisation for the second year enrolment.

JEFFREY CHEAH SCHOOL OF MEDICINE AND HEALTH SCIENCES

Bachelor of Medical Science and Doctor of Medicine

It is ordinarily a requirement of medical councils that a person completes an internship year of residence in a hospital to be entitled to practice as a doctor.

The offer of a place in the University's medical course does not guarantee any period of internship for any length of time at any hospital or medical facility in Australia or in Malaysia. International graduates (i.e. non-Malaysian citizens) are not eligible to work in Malaysia. Although the programme is accredited in Australia, it is expected that few graduates would be able to secure a place for work in Australia in the future. It is important that you explore your work opportunities before accepting this Offer.

This Offer has been made based on you meeting the University's entry requirements only. Each country imposes its own rules and regulations regarding the practice of medicine, which may change from time to time. Before accepting this Offer, you should ensure that both you and the course meet any requirements imposed by the medical council in any country in which you intend to practice medicine, for example, academic qualifications to study a medical course, conditions of internship, and licensing requirements to practice medicine. It is also your responsibility to keep abreast of any changes to the requirements imposed by the medical council in any country in which you intend to practice medicine as they may impact your ability to practice medicine in that country.

All students will be required to provide a medical report prepared by a registered medical practitioner (including Chest X-Ray) prior to entry. The Medical Examination Form is available at <http://www.monash.edu.my/study/apply/accept/>.

SCHOOL OF PHARMACY

Bachelor of Pharmacy (Honours)

The offer of a place in the University's pharmacy course does not guarantee any period of internship for any length of time at any hospital or medical facility in Australia or Malaysia. International graduates (i.e. Non-Malaysian citizens) will not be able to register with the Pharmacy Board of Malaysia or work in Malaysia. Although our program is accredited in Australia by the Australian Pharmacy Council, it does not provide a pathway for approval as a registrable qualification by the Pharmacy Board of Australia. It is important that you explore your work opportunities before accepting this offer.

3. ACADEMIC DOCUMENTS:

Original or certified copies of your supporting academic documents must be provided to the University upon request. This may occur during the orientation week, course enrolment or at any time following the commencement of the course. In the event that any documents presented in support of your application are found to be fraudulent, altered in any way or fail to meet the academic and English entry requirements, the University reserves the right to withdraw this Offer and/or cancel your enrolment at any time.

All students who apply to the University must disclose their complete academic history and provide academic documentation for all qualifications previously undertaken. If where you have failed to disclose your full academic history, the University reserves the right to withdraw this Offer and cancel your enrolment at any time.

4. TUITION FEE:

The semester tuition fee quoted in the Letter of Offer is only applicable for year 2024. The University reserves the right to adjust the annual tuition fee in later years. Any adjustments to the annual tuition fee shall be applied on the first day of January, each calendar year. Published tuition fee are based on a standard full-time load (four 6-point units per semester; eight 6-point units per year). Where a non-standard load is taken, a pro-rated fee will be applied resulting in a fee lower or higher than the published fee. Please refer to the Prospectus available at <https://www.monash.edu.my/study/why/brochures>.

5. PAYMENT IN FOREIGN CURRENCIES:

Payment by way of foreign currencies shall be based on the prevailing University counter exchange rates at the date of receipt of the payment. Bank drafts or cheques are to be issued and made payable to "**Monash University Malaysia Sdn Bhd**". Payment by way of cash shall be paid to the authorised person(s) at the Financial Services Cashier situated at Building 2, Level 1. To know more about how to pay your fee, please visit <https://www.monash.edu.my/study/apply/application-form/fee-payment-methods>.